



BANKA & COMPANY INC.
CERTIFIED GENERAL ACCOUNTANT

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Dear Friends & Clients:

Some Personal tax deadlines to be aware of are:

- RRSP – February 29, 2012
- Personal tax return payment of balance owing on or before April 30, 2012
- Personal tax return filing on or before April 30, 2012
- Self employed persons payment of balance owing on or before April 30, 2012
- Self employed persons filing of tax return on or before June 15, 2012
- Executors for deceased persons must file taxes six months after the date of death if the date of death was between November 1 and December 31 or by April 30 of the following year if the date of death was between January 1 and October 31. If the deceased was self employed then the return can be filed by June 15 of the following year if the date of death was between January 1 and December 15 or six months after the date of death if the date of death was between December 16 and December 31.

Office hours starting February 27, 2012 through April 27, 2012 will be **9:00 am – 5:00 pm Monday – Friday**. **Saturdays** starting March 3, 2012 through April 21, 2012 will be **10:00 am – 3:00 pm**. The office will be closed April 6, 2012 and April 7, 2012 for the Easter weekend.

The final deadline for receipt of new information will be Thursday, April 19th, 2012. We cannot guarantee that any information received after that date will be completed or transmitted in time for the deadline. Since April 30th falls on a Monday this year, our office will close on Friday, May 4th for a tax holiday. Beginning on June 1, 2012, the office will be closed on Fridays for the summer months.

Our staff this tax season will consist of Lydia Koral as office administrator assisted by Renate Banka. Dawn Allison will be the tax professional joining us this year responsible for the preparation and explanation of the tax returns. Dwight Gaboury has joined our office as a part time bookkeeper and will also be giving us a hand during tax season.

If you are receiving this letter by email, the Tax Tips and Traps publication is available for download from our website at www.bankaco.com.

We look forward to renewing our acquaintance with you again this year,

Gabriele Banka, DAcc., BAppl.BA, CGA,
Encl.